



OCF Carbon Reduction Plan

2022-2023

Address: Unit 5 Rotunda Business Centre, Thorncliffe Park,
Chapelton, Sheffield S35 2PG

Phone: 0114 257 2200

Email: info@ocf.co.uk

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Company Registered Number 4132533 , VAT Number GB 780 6803 14

1. OCF Carbon Reduction Plan

Publication date: 02/05/2024

1.1. Commitment to achieving Net Zero

OCF LIMITED is committed to achieving Net Zero emissions by 2050.

2. Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2019	
Additional Details relating to the Baseline Emissions calculations.	
<i>2019 was the first year of calculating emissions, there was no carbon reduction plan in place at this time, or prior to this, and no real environmental initiatives.</i>	
<i>Baseline footprint is defined as the Sheffield 'Head' Office, Scope 1 and 2 emissions, and the scope 3 emissions of employees conducting business travel outside the office in private vehicles.</i>	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	14.920
Scope 2	66.379
Scope 3 (Included Sources)	40.457 (expensed personal vehicle travel)
Total Emissions	121.756



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3.Current Emissions Reporting

Reporting Year: 2023	
EMISSIONS	TOTAL (tCO ₂ e)
Scope 1	7.383
Scope 2	0
Scope 3 (Included Sources)	9.541 (expensed personal vehicle travel)
Total Emissions	16.924

The reduction in Scope 1 emissions is potentially down to a shift in location of large customer installs and the move towards remote services. The large reduction in Scope 2 emissions is down to a cleaner mix of energy sources by our provider. The reduction in Scope 3 emissions is due to an increase in remote working and elimination of unnecessary vehicle travel.

4.Emissions reduction targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets.

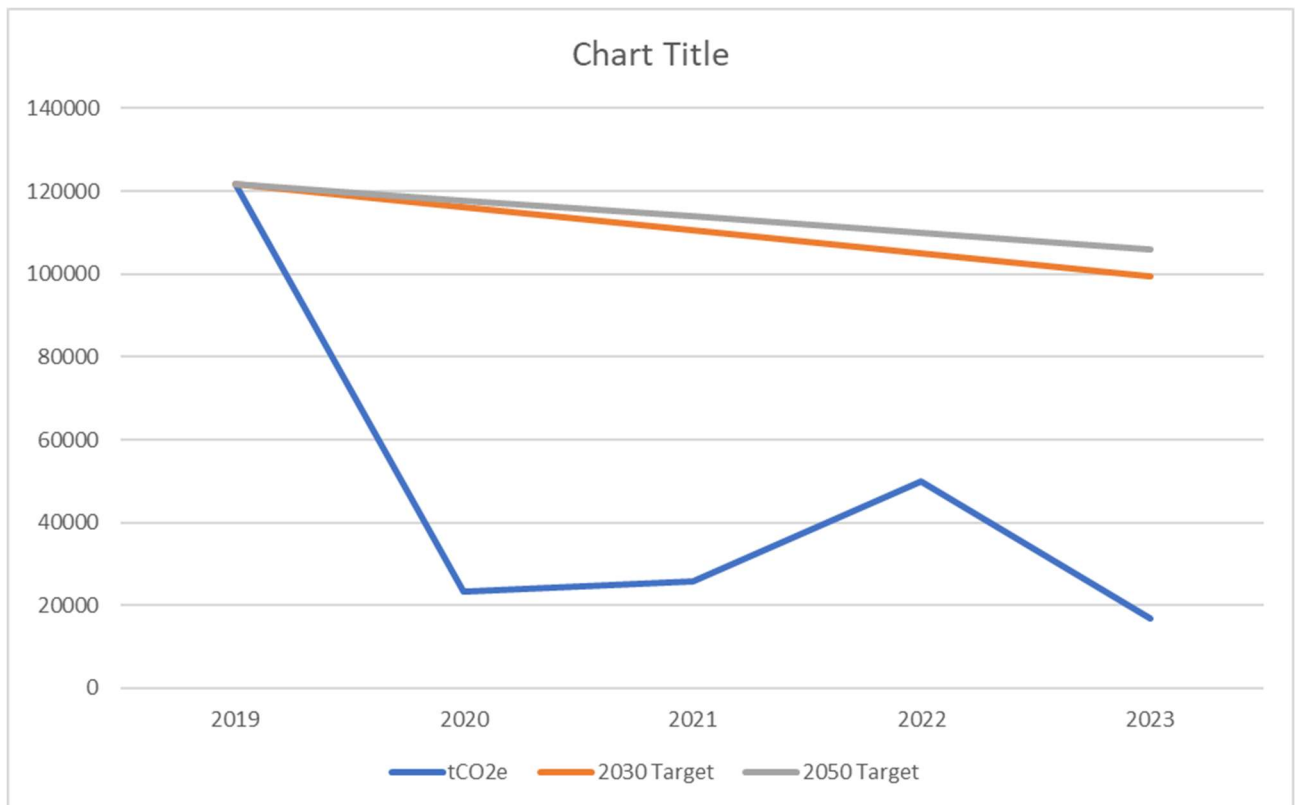
We project that carbon emissions will decrease over the next five years to 86 tCO₂e by 2026. This is a reduction of 29%, which is designed to keep us on track to achieve 50% reduction by 2030, and net zero by 2050.



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The chart shows our measured emissions counted against the reduction needed to hit our 2030 target of 50% (orange) and 100% (grey).

5. Carbon Reduction Projects

5.1. Completed Carbon Reduction Initiatives

OCF have signed the SME Carbon Commitment (smeclimatehub.org), and as part of pursuing the aims of the commitment the following environmental management measures and projects have been completed or implemented since the 2019 baseline.

- Replaced all fluorescent lighting in the office with LED based lighting
- Encourage the use of public transport for business travel
- Added a hybrid vehicle to our corporate fleet
- Made a statement of intent to all employees about the impact of OCF on the environment and how OCF will improve
- Implemented recycling of corporate waste both at the OCF office and for solutions installed at customer site
- Implemented a sustainability check on all decisions at board level.
- Created a named sustainability officer with responsibility for enhancing the sustainability of the business.
- Offer carbon offsetting schemes to customers on our solutions
- Provided salary sacrifice electric vehicle scheme and cycle to work scheme to employees
- Implement an ISO14001 environmental management system
- Become ISO14001 certified.



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5.2. Future Carbon Reduction Initiatives

- Move to a net zero electricity tariff
- Move our corporate fleet to all EVs
- Maintain ISO14001 environmental management system
- Maintain ISO14001 certification

6. Declaration and Sign Off

This Carbon Reduction Plan has been reviewed and signed off by the board of directors.

Signed on behalf of OCF LIMITED:



Russell Slack, Managing Director

Date: 02/05/2024



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