

## OCF Limited – Hardware End of Life Policy

Electronic equipment and computer equipment specifically are a rapidly expanding stream of UK waste, and as a responsible and accredited supplier OCF is committed to working on and improving our compliance with the collection, handling, treatment and re-use of such Waste Electrical and Electronic Equipment (WEEE).

Whilst OCF does not manufacture the goods we have designated responsibility as the Supplier, we recognise the importance of conducting business and managing environmental issues in a responsible manner. We are committed to minimising our environmental impact and we use the following principles to guide our efforts:

- Comply with the environmental regulations and conduct operations in an environmentally sound manner: OCF WEEE Registration number: 7208649
- Apply the principles of 'reduce, reuse and recycle' in product development, deployment marketing and facility management
- Actively promote environmental responsibility among our employees and encourage them to take environmental initiatives
- Strive to ensure that Suppliers agree to comply with environmental regulations
- Aggressively pursue continuous improvement in our environmental performance
- Clearly communicate OCF's environmental policy, practices and impact to interested parties

OCF work with our Manufacturer Supply Partners on their 'End of life' plans for all products, we provide accurate information to our customers and seek to maintain accurate records to show the effect of the recycling programmes available.

Our approach to product design to facilitate reuse, recycling and recovery of WEEE, its components and materials, is as follows:

Level A – Refurbish, sell as new, cost saving to customer.



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Level B – Refurbish (lower standard than A),  
rent/loan, cost saving to customer



Level C – Useable parts only, strip down, test  
and re-sue, saving in cost (using spares)



Level D – Un-repairable, strip down into  
sections of raw materials ready to grind



Level E – Shredded down into smaller particles,  
avoiding landfill.

As part of the assessment of our supply chain each year OCF request that our partner suppliers supply their recorded data on equipment disposal /recycling in order to year on year establish a target reduction and further aim to reduce waste sent to landfill on a year-on-year basis – with an aim to reduce annual landfill quotas to less than 5% of equipment supplied in any trading year.

Signed:



Russell Slack  
Managing Director  
OCF Limited

Date: 1<sup>st</sup> January 2022

Review Date: 31<sup>st</sup> December 2022