



OCF Carbon Reduction Plan

2023-2024

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1. OCF Carbon Reduction Plan

Publication date: 01/04/2025

1.1. Commitment to achieving Net Zero

OCF Limited is committed to achieving Net Zero emissions by 2050.

2. Baseline Emissions Footprint

Baseline emissions are a record of the greenhouse gases that have been produced in the past and were produced prior to the introduction of any strategies to reduce emissions. Baseline emissions are the reference point against which emissions reduction can be measured.

Baseline Year: 2019	
Additional Details relating to the Baseline Emissions calculations.	
<i>2019 was the first year of calculating emissions; there was no carbon reduction plan in place at this time, nor prior to this, and no real environmental initiatives.</i>	
<i>Baseline footprint is defined as the Sheffield 'Head' Office for Scope 1 and 2 emissions, and the Scope 3 emissions relates to employees conducting business travel outside the office in private vehicles.</i>	
Baseline year emissions:	
EMISSIONS	TOTAL (tCO₂e)
Scope 1	14.920
Scope 2	66.379
Scope 3 (Included Sources)	40.457 (expensed personal vehicle travel)
Total Emissions	121.756



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3. Current Emissions Reporting

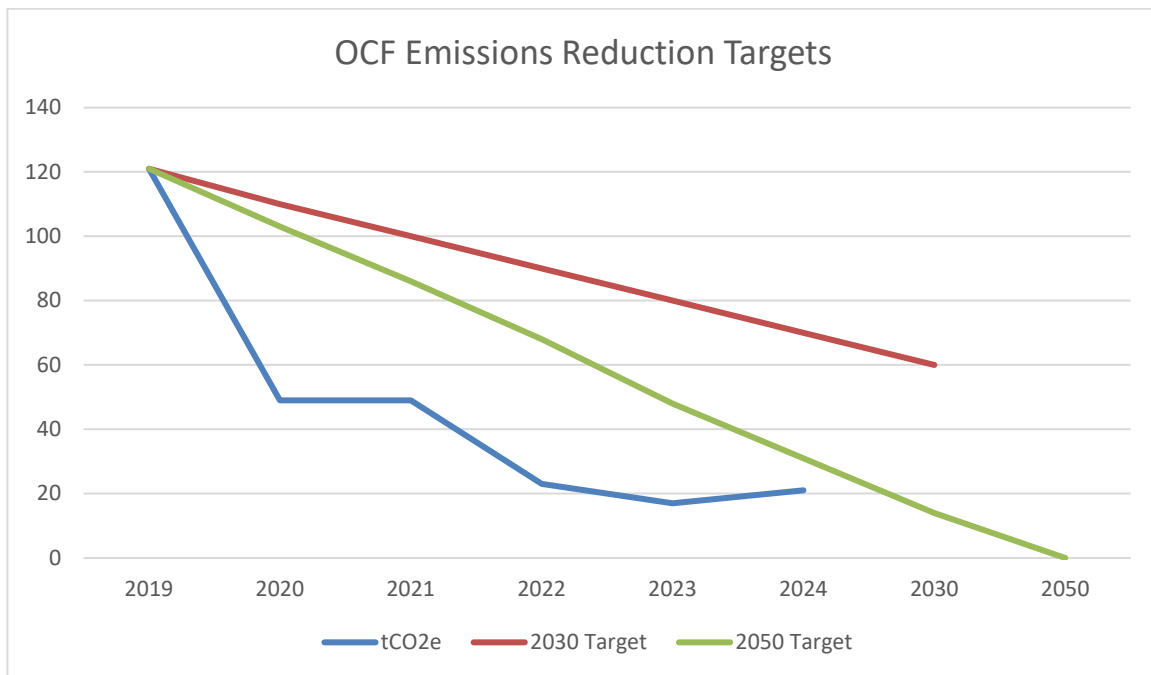
Reporting Year: 2024	
EMISSIONS	TOTAL (tCO2e)
Scope 1	3.739
Scope 2	0
Scope 3 (Included Sources)	17.785 (expensed personal vehicle travel)
Total Emissions	21.524

The reduction in Scope 1 emissions is potentially down to a shift in location of large customer installs and the move towards remote services. The large reduction in Scope 2 emissions is due to transitioning to a 100% renewable energy provider in October 2024. The increase in Scope 3 emissions is due to a post-COVID return to collaborative office working and visiting customers on-site. However, to offset this, OCF maintain our encouragement of a hybrid working model and the use of public transport wherever possible. Please note that OCF’s expensed personal vehicle travel includes the use of electric and hybrid vehicles; OCF aim to capture the impact of this distinction in further detail within future Carbon Reduction Plans.

4. Emissions Reduction Targets

In order to continue our progress to achieving Net Zero, we have adopted the following carbon reduction targets. We project that carbon emissions will continue to decrease over the next five years. Since our Baseline Year, OCF’s carbon emissions have reduced by 82%. This significant reduction evidences that OCF are on track to maintain 50% reduction by 2030, and to successfully achieve Net Zero by 2050.





This chart illustrates our measured emissions counted against the reduction required to hit our 2030 target of 50% (red) and 100% (green).

5. Carbon Reduction Projects

5.1. Completed Carbon Reduction Initiatives

OCF have signed the SME Carbon Commitment (smeclimatehub.org) and, as part of pursuing the aims of the commitment, the following environmental management measures and projects have been completed or implemented since the 2019 baseline:

- Replaced all fluorescent lighting in the office with LED based lighting
- Transitioned to a 100% renewable electricity tariff
- Added hybrid vehicles to our corporate fleet and encourage public transport for business travel
- Made a statement of intent to all employees about the impact of OCF on the environment and how OCF will continuously improve sustainable business practices
- Implemented recycling of corporate waste both at the OCF office and for solutions installed at customer site
- Implemented a sustainability check on all decisions at board level
- Created a named Sustainability Officer with responsibility for enhancing the sustainability of the business
- Offer carbon offsetting schemes to customers on our solutions
- Provided salary sacrifice electric vehicle scheme and cycle to work scheme to employees
- Implemented an ISO14001 environmental management system
- Achieved ISO14001 certification



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5.2. Future Carbon Reduction Initiatives

- Implement an internal energy consumption audit
- Transition our corporate fleet to all electric vehicles
- Maintain ISO14001 environmental management system
- Maintain ISO14001 certification

6. Declaration and Sign Off

This Carbon Reduction Plan has been reviewed and signed off by the board of directors.

Signed on behalf of OCF Limited:



Russell Slack, Managing Director

Date: 01/04/2025



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